



Application;  
City of Johnston, Iowa  
Neighborhood Improvement Program,

**Return to:** Community Development Department,  
6221 Merle Hay Road. P.O. Box 410, Johnston, IA 50131

**Current Application Deadlines:** September 2, 2008 and March 2, 2009

**NOTE:** *It is important that you complete each item on this application. The Neighborhood Grant Committee (a volunteer group of Johnston citizens) reviews applications following this format. If you wish to use a computer to complete the application, this file is available from city staff in Microsoft WORD format and can be emailed to you. Your application should follow this format as closely as possible. Thank you!*

Included with this application are the following worksheets:

- Worksheet A: Itemizing Materials
  - Worksheet B: Calculating In-Kind Labor
  - Worksheet C: List of Individuals who will Contribute to the Project.
1. Describe the improvement project for which you are seeking matching City funds: (Use additional sheets of paper if necessary or see note at top of page).
  
  
  
  
  
  
  
  
  
  
  2. List the names and addresses of those people who will benefit (you will receive a higher rating for this category if you can be as specific as possible in naming who will benefit).
  
  
  
  
  
  
  
  
  
  
  3. Attach drawings, sketches, or plans of the project (**REQUIRED**). *If your project requires wide-area landscaping, it is important that landscaping plans are drawn to scale.*

4. What is the total estimated cost of the proposed project? **(FOR BACKGROUND, USE WORKSHEETS A and B -- AND INCLUDE WITH APPLICATION):**

<b>Cost estimate for the proposed project:</b>	
Materials	\$ _____
Labor	\$ _____
Other	\$ _____
Total Cost Estimate	\$ _____

<b>How much grant funding are you requesting from the City?</b>	\$ _____
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<b>Project documentation:</b>	
Cash donated	\$ _____
Value of In-Kind Material Donations (example: mulch)	\$ _____
Volunteer Labor (\$15.59/hour)	\$ _____
Other	\$ _____
Grant funding requested	\$ _____
Total project (this should equal or exceed the cost estimate)	\$ _____

The *matching funds* can be in the form of direct monetary contributions, materials, and/or in-kind volunteer labor. If you intend to use volunteer labor as a match, calculate the cost for manual work (adults and youth), construction supervision, planning and documentation at \$15.59/hour.

An overabundance of resources is acceptable and encouraged, provided the overabundance comes from the neighborhood matching part of the resources.

- 5. List **names and addresses, with signatures**, of those individuals who will contribute (in the form of cash donations and/or volunteer work) towards this project.

**USE WORKSHEET C**

- 6. Explain how the project will enhance safety in your neighborhood (if applicable).
- 7. Explain how the project will promote use of public space as a gathering place for your neighbors (if applicable).
- 8. Explain how the project improves housing in the neighborhood (if applicable).
- 9. Explain how the project will benefit the environment (if applicable).

**Applicant:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Project Leader:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

End of summary – thank you!





# Worksheet C: List of Individuals who will Contribute to the Project

Name	Address	Signature	Donation (Check each that applies)
			<input type="checkbox"/> labor _____ value <input type="checkbox"/> materials \$ _____ value <input type="checkbox"/> cash \$ _____
			<input type="checkbox"/> labor _____ value <input type="checkbox"/> materials \$ _____ value <input type="checkbox"/> cash \$ _____
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