

JOHNSTON CITY COUNCIL  
Work Session No. 16-22  
Johnston City Hall, 6221 Merle Hay Road  
November 21, 2016  
6:00 p.m.

1. CALL TO ORDER

Mayor Dierenfeld called the meeting to order at 6:03 p.m.

2. ROLL CALL

Present: Clabaugh, Lindeman, Brown, Cope, Temple

Absent: None

The record should reflect that Council Member Temple is participating by telephone which is allowed under *Iowa Code* §21.8.

3. ENCODE SOFTWARE PRESENTATION

Director Wilwerding provided a summary on Encode including its features and tools. Wilwerding stated that it is 99% complete and near ready, but not yet linked to the City's website. It will be implemented and fully functional early in 2017 and will provide many benefits for customers and staff.

4. DISCUSSION – ACCEPTANCE TO CHANGES TO THE 28E AGREEMENT FOR MUTUAL ASSISTANCE FOR POLK COUNTY AREA FIRE / RESCUE SERVICES

Chief Clark provided an overview of the changes and the rationale for those changes. In summary, all relationships and mutual aid will continue as they always have, but for catastrophic / significant events communities utilized to help the host community can bill the host community if event lasts longer than 12 hours, for those hours in excess. Chief McDaniel reiterated and provided clarification regarding the FEMA language.

5. HIRING FULL-TIME PERSONNEL CURRENTLY WORKING PART-TIME FOR THE FIRE DEPARTMENT TO REDUCE OVERTIME SPENDING

Chief Clark discussed the concept of reducing the part-time / overtime budget overages by converting hours to fulltime staff. Chief Clark went over the process for filling unstaffed shifts. Hiring three (3) full-time firefighters will fill in the gaps in staffing and money will be offset by lowering overtime and mandatory overtime costs. This will be discussed at the upcoming Fire Board meeting on November 22<sup>nd</sup>.

The other difficulty is that there are not enough qualified part-time staff available and the same few employees are being used repeatedly. Council Member Cope stated that it is difficult to make a budget decision that impacts future budget years and all need to be cognizant of that.

The meeting adjourned at 7:02 p.m.

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Paula S. Dierenfeld, Mayor

ATTEST:

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Cyndee Rhames, City Clerk