



6700 Merle Hay Road, Johnston, IA 50131 • 515-278-5233 • info@johnstonlibrary.com

**JOHNSTON LIBRARY BOARD OF TRUSTEES
MINUTES
May 19, 2016**

The Johnston Public Library Board of Trustees met for a regular meeting at 5:30 p.m. on Thursday, April 21, 2016, in the Archive Room. Present were Mike Israel, Alex Johnston, Kelly McAlister, Robert Marvin, Heather Schmitz Director Eric Melton, and Assistant Director Molly Mauer.

Approve Agenda

McAlister moved to approve the agenda. The motion was seconded by Marvin and unanimously approved.

Meeting Minutes

Marvin moved to approve the March meeting minutes. The motion was seconded by McAlister and unanimously approved.

Marvin moved to approve the April meeting minutes. The motion was seconded by Johnston and unanimously approved.

Approve Bills

Library claims for the month total \$30,126.29 with city back charges of \$561.05. McAlister moved to approve the bills. The motion was seconded by Marvin and unanimously approved.

REPORTS

Budget and Finance Month-End

- Total expenditures as of the end of March: \$1,029,554 (81% of budget spent / 83% of year completed)
- At the end of April 2016, the balance in the library trust was \$46,802.22.

Statistics

- April 2016 circulation totaled 25,915 which was an increase of 9% from circulation in April 2015.

DIRECTOR'S REPORT

Strategic Planning Community Meeting

- Eric reported that Maryann Mori led a group of community members in discussion about aspirations they had for their community and, ultimately, what kinds of "Library Service Responses" would further those aspirations. The top three vote-winners were:
 - a. Celebrate Diversity: Cultural Awareness
 - b. Know Your Community: Community Resources and Services
 - c. Visit a Comfortable Place: Physical and Virtual Spaces

Eric reported that Maryann stressed to the group that not selecting, for example, Early Literacy, did not mean the library would deemphasize those services. Maryann will attend May's staff meeting where she'll conduct a similar exercise. She'll then attend the June board meeting to review community and staff input and get feedback from the board.

Technology

- Eric reported that complaints from patrons about difficulty connecting to or staying connected with our Wi-Fi have become more frequent recently. This month, Dreama replaced the library's access points with a commercial-grade product from Cisco.

Building & Grounds

- Eric reported that on May 1st, a power washing crew attempted to remove several water/dirt stains from the building. While they couldn't remove every stain completely, Eric is satisfied with the results.
- The library received a quote (attached) from Walsh Door for installing doors between the checkout desk and the staff area. Two doors plus wiring push-button switches to magnetic door latches/releases will cost about \$8,500. Eric reported that this can be discussed in more detail next fiscal year.

Staff

- Eric reported that Molly, Missy Schwebach, and him attended a program on library privacy held at Grandview and conducted by members of The Library Freedom Project (<https://libraryfreedomproject.org/>). They heard some useful information about personal privacy online—including information about Tor browser, various security-related browser plugins, and messaging apps with end-to-end encryption—and also how some libraries are promoting privacy and online security through programming and even hosting their own Tor routers.

State Legislature

- Eric attached an update from ILA on the recent state legislative session. ILA report that library funding for next is unchanged (a good thing) and that for the first time in many years they did not need to fight proposals to compromise patron privacy and access.

With no additional business, Israel moved for adjournment. The motion was seconded by McAlister and unanimously approved. The meeting adjourned at 6:14 p.m.