



Johnston Tree Board
March 17th, 2015 5:30 PM
Crown Point Community Center

MINUTES:-REVISED

- 1 Meeting was called to order at 5:30pm.
- 2 Roll call: Kraemer, Soelberg, Thorpe were present.
(Ben McNamara, Parks Staff)
- 3 Approval of Agenda-No Quorum.
- 4 Public Comments:
- 5 Motion to approve the Consent Agenda-No Quorum
- 6 Non-Consent Agenda:
 - A. Discussion on street right- of- way trees- City Council Presentation-This was discussed at the March 2nd Council Work Session. After some discussion, the main focus by Council is the standard wording of "Street Trees" throughout the Ordinance so there is no confusion. There has to be three readings and the second reading was done at the March 16th meeting. The final reading will be at the April 6th Council Meeting, then it will be adopted.
 - B. Discussion on Residential Tree Program-Request of volunteers-Trees will be picked up May 2nd at the Public Works building.. Parks staff will be on hand, Judy will have Lions Club Volunteers and anyone from the Tree Board is welcome to volunteer. Volunteers should show up by 8:00am with pickup time of trees between 9am-11am.
 - C. Discussion on Invasive Species Clean-Up-The date for the Invasive Species Clean up will be April 25th The Community Clean Up day is scheduled for April 18th Volunteers will meet at Crown Point at 8:00am to get started. Other groups may be doing their own areas of the City during that week also. Pioneer Company is cleaning up the Greenbelt area on April 22nd.
7. New Business:
8. Parks Director Report:
 - A. EAB-Ash Tree Removal Update-So far we have removed over 100 trees. The contract will be extended to remove about 20 more. Schmitz & Tracy Irwin, City Arborist, will hold a public meeting at Crown Point Community Center on April 2nd to discuss what we are currently doing for EAB as well as future efforts and treatments that will be needed.

- B. Terra Lake Update- Snyder & Associates have been working on the final design phase for the project. The 2nd Phase of construction should start mid June which will include the parking lot, fishing pier, civic shelter and some trail work.
- C. NW Beaver Drive Trail Update-Earthwork should begin again this week with the mild weather. This will be the completion of the 1st phase of the Trail.
- D. Waterford Trail Update-A Pre-Construction meeting is scheduled for March 18th on this project. Work should begin on the trail next week and hopefully concrete will be poured mid April.
- E. Relay For Life Update-Schmitz handed out a brochure for Relay For Life. We are teaming up with Urbandale and are the host site for this year's event. The date is June 27th from 4pm-10pm at Crown Point Community Center.
- F. Parks Crew:
 - Snow Removal
 - Mulching/using our wood chip pile
 - Removing/ trimming our own trees
 - Mowers ready for spring mowing
 - Shade Tree Short Course Training
 - Clean up Islands & Mulch Beds
 - Repair Picnic Tables for Parks
 - Removal of Shade Tree Structure at Library
 - Removal of trash from areas that were covered with snow

Additional Notes: Seasonal Hires-The Parks Department has three seasonal employees that will start in April. One will start on April 7th, the other two on April 21st.

The Parks Department is losing one of their Parks Crew. Rob Larson has resigned effective the end of March. The change is due to personal reasons and needing to move closer to family. Rob will be missed on the Parks Crew. The position will be posted sometime in June, with a fall start date, possibly in September.

- 9. Workshop/Continuing Education- The Parks Crew attended Shade Tree Short Course.
- 10. Volunteer Hours: Kraemer (1), Soelberg, (2), Thorpe (1)
- 11. Next Tree Board Meeting
April 21st, 2015 5:30pm
- 12. Adjourn 6:25pm